

ONLINE ADMISSION FORM SUBMISSION GUIDE

(SAMPLE FORM – FYBA OPEN CATEGORY)

- Read all the instructions carefully before filling the information on admission portal
- Keep available all soft copies of the necessary documents in the prescribed format and size.
- Keep the "Caps Lock" tab on while personal information is recorded on the admission portal (except for email Id and creating a login / password).
- Follow the instructions for submission of admission application
- Fill up and download Enrollment form (<https://mumoa.digitaluniversity.ac>)
- Visit <https://admissions.somaiya.edu/> website for admission and click on the admission link.

IMPORTANT DOCUMENTS FOR ONLINE FORM SUBMISSION

- H.S.C Marksheet or Equivalent Mark Sheet (PDF format)
- S.S.C Marksheet or Equivalent Mark Sheet (PDF format)
- Class XII leaving certificate (PDF format)
- University of Mumbai Enrolment Form (PDF format)
- Aadhar Card (Both Sides) (PDF format)
- Migration Certificate (for students other than Maharashtra State Board) (PDF format)
- Affidavit / Gap Certificate (If HSC examination passed last year or more.) (PDF format)
- Ration Card Copy (PDF Format)
- College undertaking form (Format available on website)
- University of Mumbai undertaking form (Format available on website)
- Gujarati linguistic minority certificate (PDF format)
- Passport size photo (.jpg format less than 100kb)
- Signature digital copy (.png format less than 100kb)
- Junior college ID card (only for In-house students)



Login

Register

Not registered yet? Register NOW and LOGIN to stay updated with latest admission news. It's quick, easy and necessary.

First Name *

SXXXXM

Last Name

PXXXXR

Mobile No. *

80XXXX3X7X

Not a valid mobile no

Email ID *

admsksasccol@gmail.com

Password *

.....

Confirm Password *

.....

Register and Continue

Register yourself on the portal to create your own login account
<https://admissions.somaiya.edu/>

- Compose
- Inbox 2
- Starred
- Snoozed
- Sent
- Drafts
- More
- Labels +

Search mail

Somaiya Vidyavihar - Verify your email

Somaiya Vidyavihar <noreply@somaiya.edu> to me

Verify through your email id

3:14 PM (16 minutes ago)



Dear Sanam,

Welcome to Somaiya Vidyavihar !

Thanks for showing interest in Somaiya Vidyavihar, Mumbai.

Please click the verify button below to activate your Registration.

[Verify Now](#)

Somaiya Vidyavihar
Vidyavihar (East), Mumbai - 400077

[f](#) [@](#) [t](#) [RSS](#) [v](#)



Login

Register

Welcome Back ! To keep connected with us please login with your credentials.

Email Id *

admsksascol@gmail.com

Password *

.....

Login & Continue

Need Help? [Forgot Password](#) / If not yet Registered? [Register Now](#)

Open your admissions account with the login credentials



Hello, SANAM



[← Take me to Dashboard](#)

- Specific Programme Wise
- A - Z Programmes
- Level of study wise

Select Programme

1. Level of Study *

Under Graduate

2. Discipline *

Arts and Humanities

3. Institute *

S K Somaiya College of Arts, Science and Commerce (Vidyavihar - Mumbai)

Affiliated to the University Of Mumbai

VIDYANAGAR, VIDYA VIHAR, MUMBAI - 400 077

4. Programme *

Bachelor of Arts First Year

5. Admission Category *

Open & All Other Reserved Category

Save & Continue

Select programme and other details



Admissions Open: 2023-2024

Hello, SANAM



Read instructions carefully on Instruction Page (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

S K Somaiya College of Arts Science and Commerce is affiliated to the University of Mumbai, Re-accredited with B+ Grade by NAAC and recognized by UGC under 2(f) and 12(b) of U.G.C. Act.

Instructions

Compatible with Google Chrome (Version 50 to 69) or Mozilla Firefox (Version 50 to 61) or Internet Explorer (Version 11 and above)
It is mandatory to fill all the necessary information to submit the form.

1. Personal Section

- Date of Birth :
Please select Date of Birth from the Drop Down menu. If the appropriate year is not visible in the dropdown menu then click the top most year to get further 10 years.
- Image Name :
Save the image in the format which is provided in the image section (for example - 07-12-1993-9.jpg) Image Size should be less than 100KB.
- Image format :
Image should be saved in .jpg format
- Image visibility :
Please upload your latest Photograph and the visibility of your face should be atleast 80%.

2. Academic Section

- Candidates should enter the marks obtained as per Marksheet (their percentage will be calculated automatically).
- All admissions will be merit based and on First-cum-First served basis.
- All admissions are provisional and will be confirmed as per University norms.



Admissions Open: 2023-2024

Hello, SANAM



Fill up personal information and upload required documents on Personal Details page (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

Note

- Field(s) marked with * are mandatory
- Please upload your latest Photograph and the visibility of your face should be atleast 80%
- Click on "Save & Continue" to proceed to the next Step.
- Applicants do not have to complete the application form in a single session. Applicants can login multiple times to complete the application form.

Basic Details

First Name *	SAANAM	Last Name	PAWAR
Middle Name	KISHOR	Mother Name *	MANISHA
Date of Birth *	03-NOV-1985	Place of Birth *	BHUSAWAL
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Transgender	Country of Birth *	India
		Blood Group *	A+
		Marital Status *	<input checked="" type="radio"/> Single <input type="radio"/> Married

Contact Details

Mobile No *	8097973477	Alternate Mobile No *	9870886586
Email Id *		Alternate Email Id	



Admissions Open: 2023-2024

Hello, SANAM



Fill up personal information and upload required documents on Personal Details page (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

Medical History

NIL

maximum 150 characters

Sports Played


CRICKET

maximum 150 characters

Upload Photo

Upload your recent passport size color photograph*

Browse




(format should be jpg, jpeg and maximum file size allotted is 100 KB)

Upload Signature

Upload your signature*

Browse



(format should be png and maximum file size allotted is 100 KB)

Previous Save & Continue



Admissions Open: 2023-2024

Hello, SANAM



Fill up information about guardians / parents on the Guardian Details page. (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

Note

- Field(s) marked with * are mandatory.
- Click on "Save & Continue" to proceed to the next step.
- Please provide the contact details of either Father, Mother or both, (Anyone of them is compulsory).
- Applicants do not have to complete the application form in a single session. Applicants can login multiple times to complete the application form.

Father's Details

Last Name
PAWAR

First Name *
KISHOR

Middle Name
RATAN

Mobile No ⓘ
9870886586

Email Id
pawarsanam@gmail.com

Passport No

Mother's Details

Last Name
PAWAR

First Name *
MANISHA

Middle Name
KISHOR

Mobile No ⓘ
9870886586

Email Id
pawarsanam@gmail.com

Passport No



Admissions Open: 2023-2024

Hello, SANAM



Fill up information about your address for correspondence on Address page (Save and Continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 **Address**
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

Note

- Field(s) marked with * are mandatory.
- Click on "Save & Continue" to proceed to the next step.
- In case if you don't find your respective post office in the drop down list. Then please write to techsupport@somaiya.edu with details containing Post Office Name, Pincode, District and State.

Correspondence Address
For all Communication related to your Admission

Line 1 *
1/2 A WING RIVERDALE KHADAKPADA

Country *
India

Pincode *
421301

Post Office *
Kalyan City HO

Area / Locality *
Kalyan

Permanent Address

Same as Correspondence Address

Line 1 *
1/2 A WING RIVERDALE KHADAKPADA

Country *
India

Pincode *
421301

Post Office *
Kalyan City HO

Area / Locality *
Kalyan



Fill up information about marks on the Marks page (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 **Marks**
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

Please enter either Obtained Marks or CGPA for HSC - SCIENCE/COMMERCE/ARTS

Reserve / Open Category *

Inhouse / External? * INHOUSE EXTERNAL

University Enrollment No. *

Repeater / Passed before 2023 *

HSC - SCIENCE/COMMERCE/ARTS *

Obtained Marks *	Total Marks *	Percentage
<input type="text" value="500"/>	<input type="text" value="700"/>	<input type="text" value="71.43"/>
CGPA	Grade	Month of Passing *
<input type="text" value="CGPA"/>	<input type="text" value="Grade"/>	<input type="text" value="May"/>
Year of Passing *	Name of the Board *	
<input type="text" value="2023"/>	<input type="text" value="MAHARASHTRA STATE BOARD"/>	
College Name *	College Address *	
<input type="text" value="BIRLA COLLEGE"/>	<input type="text" value="KALYAN"/>	

Previous Save & Continue



Admissions Open: 2023-2024

Hello, SANAM



Select accommodation related option on Hostel page (Save and continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 **Hostel**
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce

Application No : 31630267

Category : Open & All Other Reserved Category

Bachelor of Arts First Year

Would you like to opt for Hostel Accommodation ?

Yes

No

Previous

Save & Continue



Admissions Open: 2023-2024

Hello, SANAM



Upload all the documents in required format on Documents page (Save and Continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload**
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

- Note**
- All documents should be uploaded with front view and back view in separate files.
 - File size should not exceed 1MB. Accepted formats .jpg .jpeg .png .pdf
 - Image Collage is not allowed. All documents layout should be in Portrait view.
 - Photo copies for all your documents should be self-attested with date and then scan and upload.
 - The words and numbers on the scanned document should be clear and readable.
 - [Click here to download the University UNDERTAKING LETTER Format](#)
 - [Click here to download the Institute UNDERTAKING LETTER Format](#)
 - If XII Original marks sheet is not received then upload Provisional Marks sheet downloaded from respective board website.
 - Those students having passed on or before 2022 required to upload Gap Certificate.
 - Students from reserve category have to upload documents of Caste certificate, Income Certificate.

Photo copies of documents should be self-attested with date and then scan and upload.

Academics <i>(All the documents marked with * are mandatory)</i>	XII Marksheet / Passing Certificate*	Upload a file 31630267_329355.pdf ✓ 🗑
Academics <i>(All the documents marked with * are mandatory)</i>	X Marksheet/ Passing Certificate*	Upload a file 31630267_028296.pdf ✓ 🗑
	XII Leaving Certificate	Upload a file 31630267_479634.pdf ✓ 🗑



Admissions Open: 2023-2024

Hello, SANAM



Upload all the documents in required format on Documents page (Save and Continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

Academics (All the documents marked with * are mandatory)	XII Marksheet / Passing Certificate*	Upload a file 31630267_329355.pdf ✓ 🗑
Academics (All the documents marked with * are mandatory)	X Marksheet/ Passing Certificate*	Upload a file 31630267_028296.pdf ✓ 🗑
	XII Leaving Certificate	Upload a file 31630267_479634.pdf ✓ 🗑
	XII CBSE Board Student Hall Ticket	Upload a file
	XII Transfer Certificate For Non HSC Board Students	Upload a file
	Academic Records (All the documents marked with * are mandatory)	University Enrolment Form*
Reserve Category (All the documents marked with * are mandatory)	University Undertaking Form From Student & Parent*	Upload a file 31630267_264449.pdf ✓ 🗑
	College Undertaking Form*	Upload a file 31630267_139904.pdf ✓ 🗑
	Caste Certificate (Issued By Govt. Authority)	Upload a file 31630267_486643.pdf ✓ 🗑
	Form No.16 (Only For SC And ST Caste Students)	Upload a file
	Income Certificate From Tahashildar Office	Upload a file



Upload all the documents in required format on Documents page (Save and Continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload**
- 8 Source of Information
- 9 Payment

Category	Document Name	Upload Status
Academic Records <i>(All the documents marked with * are mandatory)</i>	University Enrolment Form*	Upload a file 31630267_152260.pdf ✓ 🗑
	University Undertaking Form From Student & Parent*	Upload a file 31630267_264449.pdf ✓ 🗑
	College Undertaking Form*	Upload a file 31630267_139904.pdf ✓ 🗑
Reserve Category <i>(All the documents marked with * are mandatory)</i>	Caste Certificate (Issued By Govt. Authority)	Upload a file 31630267_486643.pdf ✓ 🗑
	Form No.16 (Only For SC And ST Caste Students)	Upload a file
	Income Certificate From Tahashildar Office	Upload a file
	Non Creamy Layer	Upload a file
	Ration Card (First Page)	Upload a file 31630267_693875.pdf ✓ 🗑
General <i>(Any one of the document is mandatory)</i>	Aadhaar Card	Upload a file 31630267_361173.pdf ✓ 🗑

Previous Save & Continue



Admissions Open: 2023-2024

Hello, SANAM



Select the options about how did you know about the institute (Save and Continue)

- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 Payment

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

How did you come to know about our Institute?

Social Media

- | | | | |
|--|---|---|--|
| <input checked="" type="checkbox"/> Facebook | <input checked="" type="checkbox"/> Twitter | <input checked="" type="checkbox"/> Instagram | <input checked="" type="checkbox"/> LinkedIn |
| <input type="checkbox"/> Television (TV) | <input type="checkbox"/> Others | | |

Web Portals

- | | | | |
|--|--|--|------------------------------------|
| <input type="checkbox"/> www.somaiya.edu | <input type="checkbox"/> www.shiksha.com | <input type="checkbox"/> Education World | <input type="checkbox"/> GMAC |
| <input checked="" type="checkbox"/> Careers360 | <input type="checkbox"/> MBA Rendezvous | <input type="checkbox"/> MBA Universe | <input type="checkbox"/> Quora |
| <input type="checkbox"/> Pagalguy | <input type="checkbox"/> College Duniya | <input type="checkbox"/> TIMESPRO | <input type="checkbox"/> Stupidsid |
| <input type="checkbox"/> InsidellM | <input type="checkbox"/> Others | | |

Newspaper(English)

- | | | |
|---|------------------------------------|---------------------------------|
| <input type="checkbox"/> Times of India | <input type="checkbox"/> The Hindu | <input type="checkbox"/> Others |
|---|------------------------------------|---------------------------------|

Newspaper(Regional)

- | | |
|--|---------------------------------|
| <input type="checkbox"/> Lokmat(Marathi) | <input type="checkbox"/> Others |
|--|---------------------------------|

Magazine

- | | |
|---|---------------------------------|
| <input type="checkbox"/> Somaiya Voices | <input type="checkbox"/> Others |
|---|---------------------------------|



Admissions Open: 2023-2024

Hello, SANAM



- 1 Instructions
- 2 Personal Details
- 3 Guardian Details
- 4 Address
- 5 Marks
- 6 Hostel
- 7 Document Upload
- 8 Source of Information
- 9 **Payment**

S K Somaiya College of Arts, Science and Commerce
Application No : 31630267 Category : Open & All Other Reserved Category
Bachelor of Arts First Year

Note

- Application form fee is non-refundable.
- While making the payment if you don't get the acknowledgment receipt due to some technical issues, even though the money is deducted from your bank account, then we suggest you wait for an hour for the acknowledgment. Even after an hour if you are not getting acknowledgment you can write to us on techsupport@somaiya.edu by mentioning your Application Number and Notification received from bank for the amount deducted.

Particulars	Amount in (INR)
PRE ADMISSION FORM FEE	₹ 100
Total	₹ 100



Previous

Pay Now

Make payment of INR 100/- as application fees and complete the transaction to validate your application.